

COMMISSIONERS APPROVAL

CHILCOTT 

LUND 

THOMPSON 

TAYLOR (Clerk & Recorder)

Date.....April 19, 2005

Members Present.....Commissioner Greg Chilcott,
Commissioner Betty Lund and Commissioner Alan Thompson

Minutes: Glenda Wiles

The Board met for an opening of the 2005 Herbicide Bid to be utilized by the Weed Department. Present at this bid opening was Kelly Morris and John Day of the Weed Department and Vendor Dennis Ross of Feed and Farm.

The following bids were received:

- Feed and Farm of Stevensville - \$9,841.50 with Hardball not part of the quote
- Quality Supply of Hamilton – \$7,395.00 with Overdrive and Hardball not being part of the quote
- Cenex of Hamilton/Stevensville - \$9,063.00 with all items bid and Curtail subject to availability
- Wilbur Ellis of Spokane - \$6,540.60 with all items bid

Commissioner Thompson made a motion to submit the bids to the Weed Supervisor in order to evaluate the bids and make a recommendation of award. Commissioner Lund seconded the motion and all voted “aye”.

In other business the Board held a public hearing in order to take public comment on a petition signed by qualified electors of the proposed park district to be known as the Stevensville West Park. The petition proposes a tax mill levy of .50 mills to raise \$39.50 per year per property and to request a seven-member board for their park district. Present at this meeting were members of the proposed park district, which is the boundaries of what are known as Stevensville West, which includes thirty-one lots. Civil Counsel James McCubbin was also present along with the Assistant to the Election Administrator, Regina Wilson.

Commissioner Chilcott called the public hearing to order reading the legal notice. James indicated all of the legal requirements have been met in terms of notice and proper petition. This proposal creates a park district for a single park property. The boundaries of the district would be the Stevensville West subdivision boundaries. It was noted that a

vast majority of the property owners have signed onto this process. They have also formed a homeowners association in order to take care of the park district if and when it is created. The only potential concern is the fact that this is a small park district being proposed and there has been some discussion, but no action by members of the Stevensville School to form a park district within the school district or fire district borders. If the other district comes forth, there could be some administrative problems, in that a small district would be within the larger district. The number of voters in the district at large could end up controlling the smaller district by the number of votes. James stated these are issues to consider and the Commissioners need to decide if this park creation should go forward to a ballot measure. He indicated it was everyone's expectation that it will pass.

Regina stated her concern is that the county could end up with numerous small park districts which are difficult to track. James stated this does not set a reversible precedent but it is something to consider. He also noted the Commissioners act as gate keepers and could block this park district by not allowing it to go forth for a ballot vote. Or they could allow a larger district to annex the smaller park.

Commissioner Lund asked if the homeowners association could control the park without forming a park district. James stated the homeowners do that now. The creation of a park district allows them to enter into agreements with other entities. If the park land within the subdivision is not a park district, it is under control of the Park Board. The Park Board agreed to enter into an agreement with the homeowners association relative to the development of the park within their subdivision. Commissioner Thompson stated they have done an admiral job on organizing and getting the park cleaned up. He also noted that this issue came up when the Park Board determined they wanted to sell the undeveloped park in the subdivision. When the association organized, the Park Board agreed not to sell the park and allow them to develop it. The residents who live in this subdivision have a concern that if a larger park district were to be developed, other people could develop this park into what ever they want.

Leonard Lewis lives in the subdivision. He stated he agrees with Commissioner Thompson, in that they do want control over this park area. They currently maintain the roads in their subdivision and if this park were to be opened up to a larger district they would have quite a bit of traffic on their roads. They hope to have a quiet open space with not a lot of activity. He stated loud activity in that subdivision would not be desirable in their neighborhood.

Joe Rousouff owns property in the subdivision. He relayed that the neighbors of River Drive have offered to plant trees.

Joe Jackson, Chairman of the Homeowners' Association stated they moved quickly in order to keep this as open space and they will beautify this park and remove the noxious weeds. They have entered into an agreement with the Weed Board to have this park sprayed on the 15th of May. They will not allow any alcohol on the premises so the park should be a quiet park.

Regina stated part of the mill levy will cover the election process. Joe stated they collected some money from the homeowners for their attorney fees, filing with the Secretary of State, etc. They have also researched avenues of obtaining other monies. They would like to put in a well and electrical services. He stated this park space has been sitting vacant for 25-27 years.

Public comment was then closed.

Regina stated they plan on having a mail ballot and the cost will be minimal because there are only 31 lots. Regina stated they have 35 registered voters within the district.

Commissioner Chilcott asked about the liability of the park. James stated the park is currently owned by the county and the liability is covered by the county. If the homeowners continue to utilize the park and work on the park, the county's insurance does provide coverage, but to what extent he is not sure. He stated he is not overly concerned about the liability issues. He also stated he has no concern over the liability of forming the district. James stated the election will be by the majority of qualified voters residing in the district.

Joe stated this would be an open area without play ground equipment. But it will be a public park as it still belongs to the county.

Commissioner Thompson stated the Park Board was impressed with the homeowners as they jumped right into cleaning the park up. Other park districts have been developed in the county although they were not as small. He indicated that as far as a larger district coming in, he is a little concerned, but does not like to make a decision on something that might not even occur. The Park Board felt the creation of this park district is a Commissioners' decision.

James stated if this district is formed and a larger district is formed, the Commissioners could require the annexation of the smaller park into the larger one, or allow two separate park districts.

Commissioner Chilcott stated the attraction to forming this park district and maintaining the homeowners association, gives the residents more authority to collect the necessary maintenance monies. Joe Rousouff stated the Park Board recommended they form a park district.

James stated there is not a lot of functional difference for a homeowners association and a park district, but the Park District can cancel their agreement at any time. The district would allow them to do what they want with the land. In regard to collecting the money, the homeowners have the ability to lien the property for the collection. Money to support the park district comes from property taxes.

James stated these are public roads on private easements. Regina stated her biggest concern is when these districts are formed; the county will need to be aware of the other districts regarding the boundaries. James stated that makes a lot of sense and asked if this park was consistent with the Recreational Master Plan. He advised the Commissioners if and when the county receives a petition for another district, they will need to scrutinize this.

James then left the meeting to review the Recreation Master Plan with the Planning Director.

There was some discussion of the cost of mowing, weed spraying, development of a well and electrical source. Joe stated they will plant grass etc., but these things will be done as money permits.

Regina stated the law requires them to set a levy. They agreed to have a quarter of a mill which would pay for their election. Other monies would come by way of home owner's donation. Commissioner Chilcott stated his concern is with the small amount of money they want to obtain and what happens when these people leave and others come into the association and do not put in the time, money and energy into maintaining the park. He stated he would like to see a long range plan as a quarter of a mill would not do much.

Joe stated if their association falls apart, the park reverts back to the county Park Board. He also stated they have enough volunteers to make this work for the next 15 years or so. Leonard stated the homeowners association can change their fees. Joe Jackson stated they are applying for funding in order to pay for the well. The formation of a park district will allow them to apply for these monies. Commissioner Chilcott stated he did not want these volunteers to get 'stuck holding the bag'.

Planning Director Patrick O'Herren was now present for this portion of the hearing.

Commissioner Thompson stated the Park Board asked the home owners to move forward on this, and they responded quickly with their request to do so. He stated he is hesitant to not allow them to do what was originally discussed and agreed upon. Commissioner Thompson stated he supports this petition for the creation of a park district.

Patrick stated from a planning perspective it is good to have park districts within the subdivisions as they have a vested interest in the park. He felt this is positive and he can not find anything in the Master Plan to suggest they should not form this district. James stated the goals of the Recreational Master Plan support the formation of this district.

Joe Rousouff stated their subdivision is rather unique as they are 'out there alone' with businesses all around the residences.

Commissioner Thompson made a motion to allow the formation of the Stevi-West Park District as proposed and to direct the election administrator to place this on the ballot. Commissioner Lund seconded the motion for discussion. Commissioner Lund asked

James if they could form this and not have elections every year or so. James stated the initial appointment of the Board of Directors or Trustees is done by the Commissioners, and then the election of terms is staggered every two years for a four-year appointment. He also relayed that the Commissioners have 30 days after the election to make those appointments.

Regina asked if the election needed to be done in conjunction with another election or could it be done separately. James stated this would be a mill levy election with two separate ballot issues. One being the formation of the district and the second is the mill levy. And it can be in conjunction with any other regular or special election. Regina stated she could run this election in September or November which will allow the district to be formed this year. Joe Jackson stated he and other members were fine with either election date. Regina noted the assessment will be done at the first of the year with the collection of this money in November 2006. All voted "aye". See Resolution No. 1600.

The public hearing was then adjourned.

The Board held a conference call with Attorney Alan McCormick relative to litigation strategy on a subdivision on Wilcox Lane. Also present at this meeting was Planning Director Patrick O'Herren and Civil Counsel James McCubbin. The door was closed according to Montana Law.

In other business the Board met with Environmental Health Director Theresa Blazicevich and Sanitarian Louie Starzel relative to issues with private consultant Jake Kammerer. Civil Counsel James McCubbin and private consultant Jake Kammerer were also present.

James stated on December 10, 2004, there was an incident behind the counter of the Environmental Health Office where Jake raised his voice with a county employee and physically blocked the employee from leaving his office. A letter was sent to Jake from County Attorney George Corn on December 14, 2004, addressing this issue. Recently on April 1, 2005, another incident occurred on a field visit between Jake and another employee similar in nature, again with inappropriate conduct. After this conduct occurred, Jake followed up by making citations from the Bible which both James and the County Attorney feel is unacceptable behavior. James stated Jake also made repeated phone calls after this incident and went into the Environmental Health Office more than once making comments relative to the incident.

James relayed that both he and George drafted a letter to Jake dated April 19th which the Commissioners have signed addressing this issue again. Commissioner Chilcott asked Jake for his response. Jake stated he wrote a letter of response in December but did not send it because he felt it would be mis-construed by James and the Environmental Health Department. Jake then presented his response to the December 14th letter. Jake also stated James was incorrect in the Montana Statute that was cited in the letter. He also stated that he did not block the ability of the employee to exit their office while he was sitting next to the door.

Jake stated he has been in the Environmental Health Office since April 1st, because as a consultant he deals with environmental issues and various employees within that office. Jake stated he has not addressed any one in a belligerent manner. He has been asked by James not to go behind the counter, so now he asks staff personnel for certain information. He stated it is impossible for him to conduct business without making contact with the staff in that office. Jake addressed the April 1st incident, which he does not feel is 'an incident', but rather a difference in opinion. Jake stated he is not being belligerent. He stated the incident was in no way argumentative, and he has not raised his voice to any of the employees. He also stated he has called James four times and James has not returned any of his calls. Jake stated he was advised of this meeting by Melanie Jetmore of the County Attorney's Office. Melanie did not explain any of these issues, and he read about the content of the meeting in the Ravalli Republic. Therefore, he was not sure what was going to take place at this meeting today. Jake stated his response to James' letter in December 2004, is accurate according to his recollection. Jake also indicated that another Environmental Health Employee was present in another office and made the comment to Jake that he never heard him raise his voice.

Commissioner Chilcott stated he is curious about the phone call Jake placed to Environmental Health where Jake cited a Biblical Scripture in Matthew. Jake stated he was hired by a client to review a site for a potential septic system. Prior to his leaving the county as Sanitarian, he was considered a soils expert so people have hired him for that purpose. He was on this particular site early with a backhoe and a 10' hole was dug (only an 8' hole is needed). County Employee Louie Starzel arrived after the hole was dug and there was no evidence of ground water. Louie then advised them to dig the hole deeper, so the backhoe operator removed two more buckets of dirt. When there was no evidence of ground water, Jake told Louie they should not have to perform any ground water monitoring. Louie advised them there were trees near the area and he would be required to ground water monitor. Jake stated they discussed the trees and Jake told Louie the trees are there due to One Horse Creek and Tie Chute Creek. The other trees located there were due to the risers of the irrigation system. He also relayed there were some remnants of an irrigation ditch which would have carried seeds and water to that area allowing trees to grow. Jake stated Louie did not feel that his expert opinion meant anything. Jake felt that trees are not criteria to require ground water monitoring.

Jake stated he called the office and advised Louie to look up the scripture in Matthew because it addresses a brother sinning against another brother. Jake further stated that he is a Christian and a lay minister, and Louie is a Christian. Therefore since Louie felt there was some sort of a problem between the two of them; Jake felt they could discuss it as Christian Brothers. Jake stated there were three other individuals that were present at this site, and they all stated they saw no problems.

Commissioner Chilcott stated that Jake had apparently advised Louie that he would never own a piece of property like this site. Jake stated he too would never own a piece of property like this site belonging to his clients because of his earnings. He stated the remark was not meant as slanderous. Commissioner Chilcott stated any logical conclusion from that type of a statement was that this property was too valuable for them

to even own. Jake responded that he was hired by the contractor, not the owner. The piece is worth half million dollars and although he does not know what Louie's financial status is, he is sure Louie would never own that type of property. He stated he only made this comment in passing and the comment had nothing to do with the status of the job. Jake stated he would apologize if Louie took this as a derogatory comment. Jake stated he made this comment to the contractor and it was not directed to Louie.

Commissioner Chilcott advised Jake his comments are different than what the employees have relayed. Commissioner Chilcott then advised Jake that as a County Commissioner he has the responsibility to look out for his employees and help to keep their work place intimidation free. He stated he can not in good conscience allow the county employees to be subject to harassment.

Jake asked how his conduct was intimidating. Commissioner Chilcott stated the employee(s) took his conduct as belittling and intimidating. Jake stated the back hoe operator and other employees of his never told him he was intimidating. Commissioner Chilcott responded with the analogy of the school yard bully intimidating others, and how they avoid that person because they are afraid of them. Therefore, they are not going to be open in sharing their feelings with the bully. Commissioner Chilcott also advised Jake when he received the correspondence from the County Attorney's Office, Jake was made aware of the situation (December, 2004).

Jake agreed he was made aware, but stated he did not submit his response at the time, realizing there was an issue and he did not want to do anything to make it worse. Jake stated he decided to be 'non-confrontational' since that time. Jake stated he believes they simply have a difference of professional opinion but it is considered to be argumentative by the employee.

Commissioner Chilcott advised Jake when he points out that he is a geologist and previous Sanitarian, that information intimidates the employees, and as the previous head of the Sanitation Department, Jake would not have allowed his employees to be intimidated.

Jake stated he was the interim director before he was a Registered Sanitarian and he too was challenged many times over his opinions, but he never felt intimidated. And if he had made an error, he would appreciate someone pointing that error out so it could be corrected. He stated when he was personally introduced to Louie; he was advised that Louie went through Desert Storm (military action in early 90's). Jake asked why a 'military' man would be so intimidated by him. James stated Jake's comment is actually incredible and it reinforces what they are discussing today; why would someone of Louie's stature be intimidated.

Jake stated there were other people present at the site. He asked if this meeting could be continued so those people could come forward and report what they heard and feel about the situation.

Commissioner Thompson stated he would not be in favor of that. He agreed it is the Commissioners responsibility to protect the county employees. If those people chose to visit with the Commissioners at a later time, then their decision could be amended later. Commissioner Thompson reiterated that he will not allow any intimidation, subtle or otherwise.

Jake asked for clarification on the witnesses. Commissioner Thompson stated if those witnesses want to come forward and visit with individual members of the Board, then they will meet with them. In the meantime, he is not going to allow a county employee to be disparaged by continuing this meeting and having 'sides drawn up'. Commissioner Thompson also stated if this was one incident involving Jake, that would be a different story. But there have been multiple events.

Jake stated it appears that the Commissioners have already made a decision, and his request is simply a clarification of the events. Jake then addressed the three incidents. In December, Jake was frustrated with an un-written policy. The April 1st incident which was simply a difference of professional opinion, and the April 6th incident where he called the office and quoted the Bible was meant to solve the problem, not be intimidating.

Commissioner Thompson stated if a county employee says they are going to require additional ground water monitoring, then he should follow it. If he does not agree, then he has the right to visit with the employee's supervisor.

Commissioner Chilcott advised Jake that he has been warned in writing, and it made a little or no difference in his continuing attitude. Jake stated their perception is not right; rather it was a difference of professional opinion, not intimidation. Jake also stated he has a letter from the Environmental Health Office to the owner of property of the site they were on. The letter stated there was evidence in the recent past of ground water. Jake stated that is not what Louie originally stated; rather Louie addressed the issue of the trees.

Commissioner Chilcott stated they were not here to discuss the decision by the Environmental Health Office. Rather, to discuss the issues of intimidation which the Commissioners will not tolerate, irregardless of whether Jake sees himself as an expert soils scientist.

Jake stated any statement the employee makes should be based on fact not fantasy, and the letter from James is fantasy.

Commissioner Lund stated she has known Jake for along time. She stated when she was Clerk and Recorder, she and other employees saw Jake as intimidating because of his strong personality. And whether he feels that way or not, the employees feel it and it is important for the Commissioners to support their employees. Commissioner Lund advised Jake that he may need to soften his manner toward people. She stated he might not have meant any harm, but 'those things don't come through the way he thinks they

do'. She also stated if Theresa is feeling intimidated as a woman, that could be understandable, but if Louie feels intimidated as a man, then he is intimidating.

Jake stated he has never threatened any county employee, and if they were to ever feel intimidated then he would talk to the person. Further, if Louie had a previous military career, there is no reason to be intimidated and 'it blows him away that Louie would be intimidated'.

Commissioner Thompson stated the first thing Jake said at this meeting is that James was wrong in his interpretation of the Montana Statute. However, as he reads the statute he agrees with James and sees Jake to be intimidating. Jake stated he is 'simply defending the law, rule and circular and therefore he is not breaking the law'.

Commissioner Chilcott stated the Commissioners called the meeting today in order to understand the issues. And nothing from this meeting has led him to believe the County Attorney's interpretations are not based on fact. Jake stated the Commissioners should hear both sides. James stated his recommendation would not change even after the discussion from this meeting. If the letter needs to be amended at a later date, they can do that.

Jake stated he did not know what he was walking into today. He stated he brought material that he can not present. He stated he was called to this meeting based on a 'perception by county employees that he is intimidating', but the County Attorney has made a decision based upon the wrong perception.

Commissioner Chilcott stated he did not feel the County Attorney made a hasty decision. They have drawn certain conclusions based on the information and research. He stated they did not make a snap judgment. Jake stated their decision is one sided if they do not obtain the other side of the story.

Jean Kammerer agreed that their information is one sided if they do not visit with Jake or the three witnesses. Therefore, the Commissioners did not perform a full investigation. James stated this is not a hearing, and they are allowed to make recommendations based on the side of the employee.

Jake asked for some guidelines because many times he needs to visit with the employees' one on one. If his opinion does not matter then he needs some direction.

Commissioner Chilcott relayed when Jake follows up with Bible versus, income and knowledge levels, what is a person to think his message is? Jake stated he did not know if he hurt Louie's feelings or if Louie hurt his feelings. Therefore he felt it was important to address Louie directly. He stated two other employees called him and told him what was about to go down. If he would have called Louie, then he would get in trouble for that too. Jake stated he felt he did what was the least threatening thing to do, particularly in utilizing scripture.

Commissioner Thompson stated an apology could have been offered and made the situation easier. Jake stated had he known the depth of Louie's hurt he would have personally apologized to him, and included an apology in the newspaper and to the whole office. In regard to the comment about the inability to own that type of a property, he would also apologize. James stated if there would have been an apology in December, it would have made things better.

Commissioner Thompson stated intimidation of county employees could be prosecuted. However they are currently looking at placing restrictions on Jake's ability to intermingle with the staff in the Environmental Health Office.

Commissioner Thompson made a motion to have the Board sign the letter drafted by the County Attorney's Office, with the ability to amend the letter if other information comes forward. Commissioner Lund seconded the motion. Discussion of the motion then took place. Commissioner Lund asked if these restrictions included limiting Jake's phone calls to the office and would Jake be required to put everything in writing. James advised the Commissioners that was up to them. Commissioner Chilcott suggested it be left 'in writing'. Jake concurred, stating he should put his requests in writing because a phone call will be misconstrued. Commissioner Chilcott stated upon Jake's comment and recommendation, they will leave Jake's requests in writing. All voted "aye". It was noted the letter was given to Jake as drafted by the County Attorney and signed by the Commissioners.

Jake then personally apologized to Louie and Theresa for any manner that he might have offended them.

In other business Commissioner Lund attended a JSEC meeting at Job Service.

The Board met with Planning Director Patrick O'Herren and Planner Karen Hughes relative to the planning staff hours and work load. Patrick stated the overtime hours that both Renee and Kellie are putting in are helping them get caught up with the workload. Patrick also shared some aerial photos that have been developed from the Positive System fly over. GIS Employee Ken Miller picked up the images in Helena and produced some photos that will be quite useful for the planning staff. Patrick stated with some computer upgrades, Ken is able to rectify the images. Addressing, roads and some fieldwork will fall somewhat behind in order to bring the images up. If GIS obtained \$4,500.00 worth of upgrades they could produce those images by June 15th. Otherwise, the project would be at least 90 days. Patrick stated the computer will cost \$4,000.00 and the upgrades will cost \$500.00. The purchase of this computer will save money in the next budget year because a member of the staff can utilize the extra computer as it is replaced by this new computer. Patrick also stated the county could contract with other counties to rectify their images if the county chose to perform those services.

It was noted the monies set aside for Positive Systems was \$12,000.00. \$6,000.00 of those monies will be used for overtime, which leaves the balance for the new computer.

Commissioner Thompson made a motion to purchase this computer and software in the amount of \$4,500.00. Commissioner Lund seconded the motion and all voted "aye".

The Board met with Information Services (I.S.) Director Dwain Erhart relative to the workspace in the I.S. office. Dwain discussed some guidelines he has implemented within his department in order to keep the workspace clean and stay on top of the computer issues that are occurring within the county. He indicated they have been busy and it was definitely time to 'clean house'. Some of the policies include day-to-day issues while others are long range issues. Dwain stated he has not issued these guideline to his employees because he wanted to share them with the Commissioners first. Commissioner Chilcott indicated they would want to run these policies past the Personnel Director prior to their implementation. Dwain stated one long range issue that he would like to address is having an I.S. Steering Committee that could meet quarterly, as he needs direction from the Departments as to their needs. Dwain also stated he is going to ask for another employee for the upcoming budget year.

Skip Rosenthal was now present for this discussion, which included the guidelines that Dwain presented.

Dwain also asked that his department name be changed to Information Technology rather than Information Services due to the public's perception that his office is the information center.

Dwain thanked the Commissioners for their concern and support and he will strive to keep on top of the daily and long range projects.

In other business the Board met with Airport Manager Red Caldwell, Airport Board Members Dave Hedditch, Fred Haaskamp and Jim Trowbridge. Red stated Civil Counsel James McCubbin reviewed the Request for Proposal (RFP) (runway rehabilitation and snow removal equipment storage building) that was prepared by Engineers Morrison and Maierle. James stated his concern is the publication date and having two different projects with one bid. Red will contact Travis at Morrison and Maierle for a language change in the RFP and additional insertion in the Missoulian Newspaper. It was agreed the Sponsor Certificate could be signed this date by the Chairman. Commissioner Lund made a motion to have the Chairman sign the Sponsor Certification for Selection of Consultants. Commissioner Thompson seconded the motion and all voted "aye".

Red also expressed concern over the Gun Club purchasing a high level directional trap which could have an impact on the safety of the air traffic. Red will visit with the Gun Club about this issue and determine if there are any safety concerns. If such concerns exist, he will bring them back to the Commissioners.

Red stated the Pilot's Association wants to develop a camping area on the south end of the airport area. This development will not cost the county any money as the Pilot's will pay for it. Red feels this would be a positive addition to the airport.

Red also stated the Forest Service flies single engine tankers during the fire season. They have submitted a performance criteria check list for the county to review on flights into this airport.

Red also addressed the issues on the Forest Service building. Dean Bitterman, a representative of the Forest Service wrote a letter the first of April to address their concerns. County Maintenance Employee Bob Spralinger stated he and Brian Jameson made an electrical test of the light ballasts in the building. They determined there is electricity going into and out of some of the ballasts, while other ballasts have no electricity going out of them. He stated it appears the problem is within the actual light ballasts. There are a total of eight lights. James asked if there was any warranty on the lights. Commissioner Chilcott stated he invited the project manager and architect Dave Schlechten to this meeting but apparently Dave chose not to attend. Other issues addressed by the Forest Service are the following:

- Foundation Cracks
- Hole in siding
- Hole in foundation
- Water spigot location
- Shower pipe access
- Water leak
- Soffit falling down
- Lights flickering
- Door guards

Bob indicated Liberty Electric is doing some work for the county and when they are finished with that he can have them check the lights. Commissioner Chilcott stated he is hesitant to take this issue over because it is the responsibility of the project manager. Bob agreed that the contractor and or project manager has some responsibility to address these issues.

Commissioner Chilcott indicated the county is the owner and landlord of this building and they have an obligation to the Forest Service to make sure these repairs are done so the building is functional. James suggested the maintenance staff make the needed repairs as soon as possible; send Mr. Schlechten a letter addressing the concerns with a 10 day response time on the issues. James stated he would review the contract language for warranty purposes prior to the letter being sent out.